



U.S. General Services Administration

Federal Acquisition Service

Professional Services Schedule (PSS) - The Road to a Successful Transition

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Professional Services Schedule (PSS) Overview

FAS, Region 10 identified the need to create a new single Multiple Award Schedule (MAS) that encompasses professional services only in order to:

Provide customers with the ability to obtain and contractors to provide, total solutions to complex professional services requirements using one contract vehicle.

AND

One Schedule will save time and eliminate confusion often associated with managing a cadre of contracts to successfully complete requirements within a timely manner.

PSS - What and When

GSA will change the name of the pre-existing 00CORP program to its new name:

Professional Services Schedule (PSS)

Solicitation Number will be: **FCO-00CORP-0000C**

Anticipated Date of Release: **October 1, 2015**

The Single Schedules Affected by PSS

- ❖ 541 – Advertising and Integrated Marketing Services (AIMS)
- ❖ 520 – Financial and Business Solutions (FABS)
- ❖ 738II – Language Services
- ❖ 871 – Professional Engineering Services (PES)
- ❖ 874 – Mission Oriented Business Integrated Services (MOBIS)
- ❖ 874V – Logistics Worldwide (Logworld)
- ❖ 899 – Environmental Services

- ❖ 00CORP – Consolidated Services

PSS: What are Complementary SINs?

Complementary SINs are those SINs available to allow agencies the ability to obtain a total solution using one Schedule. They are: C132-51, C595-21, C871-202, C871-207, C871-208, C871-211

- *These SINs can not be used as “stand alone” SINs*
- *Agencies who have requirements for any one of these SINs only are encouraged to utilize their single schedule program*

PSS Complementary SINs continued

Example -

- Agency has a requirement for IT services only - issue an RFQ utilizing SIN 132-51
- Agency had a requirement for IT services and within that work, they also had business management (MOBIS) or engineering work (PES) - issue an RFQ utilizing SIN C132-51.

The second scenario ensures quotes are obtained from firms who have the not only the capability to provide IT services but also MOBIS or Engineering services equaling a total solution.

PSS - Migrations

Firms with two or more contracts in the affected programs must migrate.

Any firm with two or more existing contracts that are not migrated run the risk of having one or more of their contracts no longer visible in Schedules elibrary, GSA Advantage or eBuy after October 1st.

- *Why? Because the GSA systems only recognize one contract per DUNs.*

The Migration Process Implementing PSS:

Scenario 1: Contractor has one contract affected by the PSS consolidation -

- only change to the existing contract will be the schedule name and solicitation number
- no changes to contract number
- no changes to contract period of performance
- will receive a mass mod which must be accepted to transition contract over to PSS after October 1, 2015
- approximately 3,500 contracts in this scenario

The Migration Process Implementing PSS continued:

Scenario 2: Contractor has two or more contracts affected by the PSS consolidation -

- Single schedules are being migrated* into a 00CORP contract, 00CORP contract is the platform for PSS

**Migration - The merging of two or more contracts into a single schedule contract. In most cases, the terms and conditions, pricing, and escalation are all transferred over to the new contract. However, in some cases negotiations may occur which would result in changes to one or all factors noted above.*

The Migration process implementing PSS
Scenario 2 (continued):

Scenario 2: Contractor has two or more contracts affected by the PSS consolidation -

- Contractor will get a new GS-00F-xxxx contract number
- Contractor will get a new period of performance that encompasses base period plus three option periods
- Terms and conditions, SINs, and labor categories mirror the single schedules that were migrated

Migrated Contracts

How will I know if a company has migrated its single schedule contracts?

1. Contract number will be identified in eLibrary as: (GS-00F-xxxxx)
2. GSA Advantage Text File should have the following advisory statement and matrix at the top:

Please be advised that the following individual Schedule contracts have been migrated to this Consolidated Schedule. As a result, no additional stand alone Task Orders can be awarded or BPAs established under these contracts:

Single Schedule Name	Former Contract Number
Environmental Services	GS-**F-*****

Migrated Contracts FAQs

Will the 00CORP contract have a different business size than the single schedule?

There is a possibility that a firm's business size could change* -

A primary NAICS code must be identified when submitting the migration

- Primary NAICS code will determine business size for the PSS (00CORP) contract.
- The awarded business size of the PSS (00CORP) contract is based upon the current business size shown in SAM.

**GSA's data suggests that a very small percentage of contractors will have a different business size as a result of the migration process*

Migrated Contracts FAQs (continued)

What happens after Migration?

- Single Schedule contracts will be “cancelled” or set to “let expire” after the migration process is completed.
- GSA will issue a modification confirming agreed upon status of any remaining single schedule contract(s).

*Note: GSA will not process any modifications (other than price decreases or admin) on single schedule contracts once it has been *migrated.*

*exception is contracts currently undergoing an audit

Federal Acquisition Service

What will you will see on e-library?

Contract #:	GS-00F-128CA	Socio-Economic :	Other than small business
Contractor:	NORTHROP GRUMMAN SYSTEMS CORPORATION	EPLS :	Contractor not found on the Excluded Parties List System
Address:	7575 COLSHIRE DR MC LEAN, VA 22102-7508	Govt. Point of Contact:	
Phone:	(703)556-1632	Jessica E. Havens	
E-Mail:	ContractOASIS@ngc.com	Phone: 253-931-7517	
Web Address:		E-Mail: jessica.havens@gsa.gov	
DUNS:	015247885	Contract Clauses/Exceptions:	
NAICS:	541611	View the specifics for this contract	

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category	View Catalog
00CORP	THE CONSOLIDATED SCHEDULE	GS-00F-128CA		May 3, 2020	C871 1	DISAST RECOV
					C871 2	DISAST RECOV
					C871 3	DISAST RECOV
					C871 4	DISAST RECOV
					C871 5	DISAST RECOV
					C871 6	DISAST RECOV
					C874 1	DISAST RECOV
					C874 4	DISAST RECOV
					C874 501	DISAST RECOV
					C874 503	DISAST RECOV
					C874 504	DISAST RECOV
					C874 505	DISAST RECOV
					C874 507	DISAST RECOV
					C874 7	DISAST RECOV

What will you will see on e-library?

- You will also see the company and the new 00CORP number under the individual programs:

871	PROFESSIONAL ENGINEERING SERVICES	GS-00F-128CA		May 3, 2020	871 1	DISAST RECOV
					871 2	DISAST RECOV
					871 3	DISAST RECOV
					871 4	DISAST RECOV
					871 5	DISAST RECOV
					871 6	DISAST RECOV
874	MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)	GS-00F-128CA		May 3, 2020	874 1	DISAST RECOV
					874 4	DISAST RECOV
					874 7	DISAST RECOV
874 V	LOGISTICS WORLDWIDE (LOGWORLD)	GS-00F-128CA		May 3, 2020	874 501	DISAST RECOV
					874 503	DISAST RECOV
					874 504	DISAST RECOV
					874 505	DISAST RECOV
					874 507	DISAST RECOV

What will you will see on e-library?

- For a period of time you will also see the single schedule contracts, especially if GSA has agreed to “let them expire”

871	PROFESSIONAL ENGINEERING SERVICES Contractors NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-23F-0058K] NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-00F-128CA]
874	MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS) - NOTE: Schedule 6 ADMINISTRATION has been incorporated in SINS 4,5,8&9 Click here to view government-wide Blanket Purchase Agreements (BPAs) for Performance Contractors NORTHROP GRUMMAN SPACE & MISSION SYSTEMS CORP. [GS-02F-0071S] NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-00F-128CA] NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-10F-104AA] NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-23F-8079H]
874 V	LOGISTICS WORLDWIDE (LOGWORLD) Contractors NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-00F-128CA] NORTHROP GRUMMAN SYSTEMS CORPORATION [GS-10F-0162L]

- Agencies must use the 00CORP number for new procurements.

Power User Tip:

When evaluating quotes, be sure that all proposed labor category/ SIN combinations match what is awarded in the firm's Consolidated contract.

For Example: If the RFQ is issued under 874-1 (MOBIS), the proposal should only contain labor categories that are awarded under the firm's SIN 874-1.

Migrations, BPAs and Task Orders (TOs)

What happens to the BPAs and TOs I have established under a single schedule contract?

- GSA is requesting that contractors reach out to their customer agencies and inform them of their pending migration.
- GSA posted a helpful document for agencies on interact titled [“Handling BPAs and Task Orders \(TOs\)”](#)
- GSA also has a blog posting regarding [Options on Schedule Orders](#)

Migrations and Task Orders

What about the Task orders I have established under a single schedule contract?

Task Orders issued against a Schedule contract prior to the completion of the consolidation shall be completed in accordance with the terms and conditions of Clause 52.216-22 INDEFINITE QUANTITY OCT 1995 (DEVIATION I—JAN 1994), paragraph *(d) unless terminated by the ordering activity. **Note: Paragraph (d) reads as follows: Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period.*

Once the consolidation has taken place, federal customers are required to use the new contract number for all new Task Orders awarded to the company (e.g. GS-00F-xxxxx).

Migrations and BPAs

If you have BPAs established under a Single Schedule contract:

- GSA can confirm if company is on the migration list
- Two scenarios:
 - Preferred – transfer BPA over to new consolidated contract number
 - Leave BPA as is – it will expire when BPA expires or single schedule expires, whichever occurs first

Migrations and BPAs continued

Scenario One - Move BPA over to new consolidated contract number

- First the Contracting Officer can simply document an administrative change in the BPA's referenced Schedule contract number. A change in a BPA's referenced Schedule contract number does not change the terms and conditions of a BPA. This administrative change is documented by an approved Memo to File (sample Memos to File are shown below). As most systems cannot accommodate an administrative change of the referenced Schedule contract number, a new BPA number will be established referencing the new Schedule contract number.

GSA recommends this option because it allows the BPA to continue its agreed upon period of performance without any possible service interruptions.

Migrations and BPAs continued

Scenario Two - BPA remains status quo

- The second option is to leave the current BPA in place under the existing Schedule contract until either the BPA or Schedule contract expires, whichever occurs first.

GSA will not take any further action on these contracts to modify. The sole purpose of the existing Schedule contract remaining in place is to support the active BPA(s) disclosed by the firm to GSA at time of migration.

Migrations and BPAs continued

What about language that might help in an RFQ Situation at the agency ordering level?

- During this time of transition GSA recommends that agencies consider adding the following language to RFQs that will result in the establishment of a multiple award BPA:

(Next Slide)

Migrations and BPAs continued

Advisory Statement:

BPA Period of Performance:

The duration of this BPA is _____ years from the date it was established*, unless the BPA is cancelled** or expires. A BPA automatically expires when the Schedule contract from which it was established no longer exists (e.g., the Schedule contract was cancelled or expired).

If the Schedule contract from which this BPA is established will be migrated to a Consolidated Schedule contract, the contractor shall provide thirty (30) days notice prior to the estimated migration date to the BPA Contracting Officer. A change in the referenced Schedule contract number as a result of the migration does not change the terms and conditions of this BPA. As most systems cannot accommodate an administrative change of the referenced Schedule contract number, a new BPA number will be established referencing the new Schedule contract number.

*The above verbiage is for a multiple award BPA. A single award BPA cannot exceed one (1) base year with four (4) one year options in accordance with FAR [8.405-3\(d\)\(2\)](#).

Migrations and BPAs continued

Advisory Statement (Cont):

****Suggested Cancellation language to include in a BPA**

The government may cancel this BPA by providing written notice. The cancellation will take effect 30 calendar days after the BPA Contractor receives notice of cancellation. BPA cancellation does not release the BPA Contractor from the duty to continue Task Order performance on existing orders or complete BPA level reporting requirements. Ongoing orders already issued continue in accordance with their own period of performance, even if the BPA is cancelled. Termination procedures for orders are addressed in the underlying Schedule Contract.

Task Orders against BPA Period of Performance

Orders can be issued only against existing BPAs. Each order has its own period of performance. Orders issued prior to but not completed before the BPA ends shall be completed in accordance with the FAR clause 52.216-22 INDEFINITE QUANTITY OCT 1995 (DEVIATION I- JAN 1994), paragraph (d) unless terminated by the ordering activity.

This language will ensure that the BPA is not affected by a contractor who is in the midst of “migrating” during the Schedule consolidation.

What's Next?

Visit GSA's PSS web page at www.gsa.gov/psschedule

Follow the Professional Services Category [Interact Community](#)

Questions?

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